

ADMISSION REQUIREMENTS

No student shall be admitted to Cornerstone Christian Academy unconditionally without first satisfying the minimum requirements. Parents must:

- (a) Complete all necessary enrollment forms and submit them along with the required registration fees to CCA.
- (b) Present evidence that their child(ren) has/have been fully immunized and are in compliance with all state health requirements.
- (c) Read and agree to CCA's Statement of Belief as written in the school's handbook.
- (d) Read and agree to CCA's mission statement as written in the school's handbook.
- (e) Read and agree to CCA's enrichment program policies as written in the school's handbook.
- (f) Apply for and be granted membership to Home School Legal Defense Association (HSLDA). (See BP 5100(a))
- (g) Demonstrate a commitment to the ideals of home schooling, and a desire to provide the best education possible for the child).

In addition to the above minimum requirements for enrollment in CCA, both parents (unless widowed, divorced, or separated) must complete and submit the Personal Profile Questionnaire sheet and have on file the Pastoral Reference form before final approval is given.

A child may be admitted to school without proof of full immunization on presentation of a written statement by the child's parent or legal guardian to the effect that such immunization is contrary to the personal beliefs of the child, parent or guardian.

A child may be admitted to school without proof of full immunization on the condition that proof of full immunization will be presented within ten (10) school days of initial admission. Failure to produce such proof may result in exclusion of the child from school until such proof is submitted.

ADMISSION REQUIREMENTS (Continued)

All families who enroll their child(ren) in CCA must have the approval of the School Advisory Board or its designee. CCA reserves the right to deny admittance/enrollment to any perspective family and/or to terminate any current family’s membership for any reason including but not limited to:

- (a) conflicts related to CCA’s rules, policies, procedures, and/or by-laws
- (b) any information that has been falsified or misrepresented

Fees and Penalties

Open enrollment for Cornerstone Christian Academy begins June 1st. and ends June 30th. The following fees have been established for open enrollment and/or transfer students and may be subject to change without notice. All checks are to be payable to Cornerstone Christian Academy.

Annual Enrollment (New Families)

- Before June 30th \$65.00 per family
- After June 30th \$75.00 per family

Annual Enrollment (Returning Families)

- Before June 30th \$35.00 per family
- After June 30th \$75.00 per family

Tuition (Fellowship With Record Keeping)

- September-June \$300.00 per family

Tuition (Record Keeping Only)

- September-June \$100.00 per family

Monthly tuition or other required forms will be consider late if received after the 10th of an given month. The annual enrollment fee is non refundable. A 10% discount will be given to families that pay for the entire year by September 30th.

A late charge of \$15.00 will be added if the monthly tuition is not received by the 10th of an given month. A fee of \$15.00 will be charged on all returned checks.

ADMISSION REQUIREMENTS (Continued)HSLDA Membership

All parents wishing to associate with CCA must be a member in good standing with Home School Legal Defense Association (HSLDA). HSLDA is a law firm dedicated to the defense of home schools. They have been very successful in and out of the courtroom and continue to maintain our freedom to teach our children. Families not accepted by HSLDA will not be permitted CCA membership.

First Grade or Initial School Enrollment:

To be eligible for enrollment in first grade, a child must be at least six (6) years of age prior to enrollment.

Any child attending kindergarten from another school may be admitted to first grade at the discretion of the school principal and/or his/her designee, provided the child is at least five (5) years of age and meets the requirements of BP 5440.

The parent or guardian of a child, prior to admission to first grade, may be required to present proof to the school evidencing that a child is of legal age for admission. The legal evidences of age, in order of desirability, are as follows:

1. Certificate of birth
2. Baptismal certificate, duly attested
3. Passport
4. Affidavit of parent, guardian or custodian of minor.

Transfer Students

Students who apply for initial admission to CCA by transfer from public and/or private schools, or from other Private Satellite Program (PSP) will be placed at the grade they would have reached elsewhere pending observation and evaluation by teacher, school administration, and/or other designated school personnel. After such observations and evaluations have been completed, the principal will determine the final grade placement of the student.

ADMISSION REQUIREMENTS (Continued)

Suspension, Expulsion, and Exclusion

If a student has been suspended, expelled and/or excluded from a previous school, CCA may, after reviewing the circumstances behind the suspension, expulsion, and/or exclusion, deny that student admission into the school.

Policy adopted: November 12, 1998
Revised: March 25, 2010